

Third Street Books

320 NE Third Street, McMinnville, OR 97128

503.472.7786 www.thirdstreetbooks.com

JOB APPLICATION

Please complete this application and return it to the store along with your resume.

Working at Third Street Books does not mean you get to sit at the counter and read books all day. There is *always* something to do. We all help customers, shelve books, take special orders, dust and vacuum, make displays, etc. Be prepared to work at least one weekend day as part of your regular schedule. During the month of December we have a vacation blackout – so no time off as it is our busy time of year. As a small independent bookstore we cannot offer a fabulous salary. However, we try to make up for it by providing a fun work environment. You also will receive an employee discount, access to free advanced reader's copies of books and other neat things. Go ahead and wow us.

Basic Information

Name _____

Address _____

Phone number _____ Email address _____

Education (name of school and degree earned, if applicable)

High school _____

College (Major) _____

Beyond (trade school, higher ed, etc) _____

Job History

Current/Most recent job title & duties _____

Place of employment _____

Name & phone number of supervisor _____

May we contact this person for a reference? _____

Dates of employment _____ Reason for leaving _____

Previous job title & duties _____

Place of employment _____

Name & phone number of supervisor _____

May we contact this person for a reference? _____

Dates of employment _____ Reason for leaving _____

Previous job title & duties _____

Place of employment _____

Name & phone number of supervisor _____

May we contact this person for a reference? _____

Dates of employment _____ Reason for leaving _____

PLEASE INCLUDE A RESUME

The Fun Part – please answer these questions below on a separate piece of paper (written or typed).

1. Please tell us about the last two books you've read.
2. Tell us what good customer service means to you. Provide examples.
3. What makes you interesting and different from all the other applicants?

The Official Part

I understand that Third Street Books is an “at will” employer and that I or Third Street Books can terminate employment at any time or for any reason, with or without notice.

Signature _____ Date _____

Thanks for applying. We will take the next step and contact you if we are interested in an interview.